

## Order Form

Company/ Trading Name:	FOR OFFICE USE ONLY:
Date:	Account Number:
Package:	Profile Activated: Date To Accounts:
	Number Assigned: DDI Number:

How can we get in touch with you?

Mr, Mrs, Miss, Ms, Dr, Other:	
Surname:	
First Names(s):	
Trading Address:	Home Address:
Post Code:	Post Code:
Telephone Office:	Fax:
Home:	e-mail address:
Mobile:	web address:

How you would like your account handled?

How would you like your messages to be forwarded to you? (i.e. email, fax or you phone in)	If you would like calls transferred to you or your colleagues, please provide contact names and landline numbers:
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## Additional Information

Please give any other information relevant to your company that will let us deal with your clients more effectively:

Please continue on a separate sheet if necessary.

Should you require calls to be transferred to a landline location you will be charged @ 22p per call, transfer to a mobile number incurs charges of 30p per minute. SMS is charged at 22p

All prices are exclusive of vat @ 17.5%.

I declare that the above statements are true and correct and understand that I will be liable for all costs incurred by placing this order plus any supplement packages I subscribe to. I will inform Webfold Communications Ltd of any changes to my business that might affect this service. I have read and understand the terms of business and agree to give 14 days notice after the first month to terminate the service.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Please return this form to:

Webfold Communications Ltd  
Little Paddock  
Plaistow Road , Ifold  
West Sussex , RH14 0TU  
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sales@webfold.co.uk